

## HKSPC Cheung Sha Wan Nursery School

### Information on Admission to N2 Classes in the 2024/25 School Year

Date	Items
9.2023 - 11.2023	<ul style="list-style-type: none"> <li>➤ Application of 2024/25 school year “Registration Certificate (RC) for Kindergarten Admission”. (For details, please refer to the Education Bureau Website: Admission Arrangements for Nursery (K1) Classes in Kindergartens - <a href="http://www.edb.gov.hk/k1-admission_e">http://www.edb.gov.hk/k1-admission_e</a>)</li> </ul>
Applying for whole year	<p><u>Distribution of Application Forms</u></p> <ul style="list-style-type: none"> <li>➤ Download from the nursery school’s website on <a href="http://www.hkspc.org">http://www.hkspc.org</a></li> <li>➤ Obtain from the nursery school in person during time (service hours: Monday to Friday, 9am to 6pm; Saturday, 9am to 1pm).</li> </ul>
Applying for whole year	<p><u>Submission of Application Forms</u></p> <ul style="list-style-type: none"> <li>➤ Completed application form with copy of the child’s birth certificate and 3 self-addressed stamped envelopes must be submitted by post or in person during time (service hours: Monday to Friday, 9am to 6pm; Saturday, 9am to 1pm).</li> <li>➤ Acknowledgment receipt will be issued by the nursery school to confirm the receipt of application.</li> </ul>
1.11.2023 - 15.12.2023	<p><u>Interview Arrangement</u></p> <ul style="list-style-type: none"> <li>➤ Only shortlisted application will be invited to interviews by mail notification. Please make sure to provide the accurate correspondence address. Please contact the nursery school if you have any enquiry.</li> <li>➤ 50 applicants will be selected for interviews.</li> <li>➤ Parent should accompany their child for the interview according to the date and time notified by the school.</li> <li>➤ Individual/group interview will be arranged.</li> </ul> <p><u>Interview Arrangement with non-Chinese Speaking children</u></p> <ul style="list-style-type: none"> <li>➤ Interviews will be mainly conducted in Cantonese. Please contact us before the interviews if interpretation/translation service is required.</li> <li>➤ For any enquiry, please contact us by 2361 5516 or by email <a href="mailto:csw@hkspc.org">csw@hkspc.org</a></li> </ul> <p><u>Admission Criteria:</u></p> <ol style="list-style-type: none"> <li>1. Eligibility: Children reached the minimum age of 2 years 8 months old who can provide a medical certificate of fitness signed by a registered medical practitioner.</li> <li>2. Interview performance.</li> <li>3. Parents identify with the vision and mission, and the teaching method of the nursery school.</li> <li>4. The child currently studying/ the child with sibling(s) currently studying in the nursery school (priority consideration subjected to the interview performance and vacancies).</li> <li>5. The child from families in need (priority consideration subjected to the interview performance and vacancies). [As the number of school places is limited, please understand that NOT all applicants fulfilling the priority consideration will be guaranteed a school place.]</li> </ol>
Before 15.12.2023	<p><u>Announcement of Admission Results</u></p> <ul style="list-style-type: none"> <li>➤ Notification for result on admission to N2 classes will be mailed to parents/guardians.</li> </ul>
“Centralised Registration Dates”  4.1.2024 – 6.1.2024	<p><u>Registration Arrangements</u></p> <ul style="list-style-type: none"> <li>➤ Successful applicants: Parents should complete the registration procedures for their child within the stipulated time allocated by the school during the “Centralised Registration Dates” by submitting the original of the “2022/23 RC” and paying the registration fee.</li> <li>➤ Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the “2022/23 RC” to the school and pay the registration fee.</li> </ul> <p>Remarks<sup>4</sup></p> <ul style="list-style-type: none"> <li>★ Please be reminded that if parents cannot submit the “2023/24RC” during registration, our nursery school may not be able to complete registration for their child.</li> <li>★ The registration fee for N2 place in 2023/24 school year is HK\$1570. Registration fee will be refunded to applicants who pay the registration fee and subsequently take up the place within the first month of the school year concerned after receiving the first instalment of the school fee from the applicant. Should parents decided to change school after registration, parents need to notify the nursery school in writing. The nursery school will return the “2023/24 RC” but the registration fee will not be refunded. Once the “2023/24 RC” is returned to the parents, the nursery school will not reserve a place for the child.</li> </ul>

**Enquiry**

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Our school information on the

[Profile of Kindergartens and Kindergarten-cum-Child Care Centres 2022/23 School Year \(kgp2022.azurewebsites.net\)](http://Profile of Kindergartens and Kindergarten-cum-Child Care Centres 2022/23 School Year (kgp2022.azurewebsites.net))